

**भारत सरकार**  
कृषि एवं किसान कल्याण मंत्रालय  
कृषि एवं किसान कल्याण विभाग  
**कपास विकास निदेशालय**  
भूमि सर्वेक्षण भवन, काटोल रोड  
नागपुर-440013, महाराष्ट्र



**Government of India**  
Ministry of Agriculture & Farmers Welfare  
Department of Agriculture & Farmers Welfare  
**Directorate of Cotton Development**  
Bhoomi Sarvekshan Bhavan, Katol Road  
Nagpur-440013, Maharashtra

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**F. No. 1-52/DCD/2022-23/2612-2613**

**Dated: 28.02.2023**

**Sub.: Engagement of One (01) Technical Assistant (TA) under National Mission on Edible Oils – Oil Palm (NMEO-OP) purely on contractual basis during the FY 2023-24.**

The Directorate of Cotton Development, Nagpur proposes to engage one (01) **Technical Assistant (TA)** under National Mission on Edible Oils – Oil Palm (NMEO-OP) purely on contractual basis for monitoring the scheme related activities during the FY 2023-24.

The eligible and interested candidates may apply in the prescribed format enclosing therewith the attested/self-attested copies of certificates/documents to **the Director, Directorate of Cotton Development, Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Bhoomi Sarvekshan Bhavan, Katol Road, Nagpur-440013, Maharashtra** within 30 days from the date of publication of this advertisement in the Employment Newspaper.

Terms of Reference and other related information regarding engagement of Technical Assistant under NMEO-OP in the Crops Development Directorates (CDDs) for monitoring of schemes:-

**1. Background**

As per the provision in the Operational Guidelines of NMEO-OP : 2021-22, the position of Technical Assistant is to be filled particularly for monitoring of implementation of National Mission on Edible Oils – Oil Palm (NMEO-OP) activities in the States. Accordingly, this Directorate is proposing for engagement of One (01) TA for the FY 2023-24.

**2. The educational qualifications/ experiences, Duties of Technical Assistant & Age Limit would be as under:**

**2.1 Essential Educational Qualification/ Experience:**

- (i) Master Degree in Agriculture with specialization in management of Agriculture/Horticulture/Plantation crop production.
- (ii) Knowledge of computer is essential.
- (iii) Person with experience of research and extension will be given preference.

## 2.2 **Duties of Technical Assistant:**

- (i) To assist the Technical Officers of the Directorate for overall monitoring of NMEO-OP.
- (ii) Collection & compilation of Area, month-wise FFBs production & CPO yield of Oil Palm, export, import and other relevant information related to NMEO-OP from States and other agencies.
- (iii) Collection, Scrutiny and Compilation of targets and progress reports of NMEO-OP in implementing states.
- (iv) To maintain relevant records/ data of the NMEO-OP activities.
- (v) To undertake field visits to assess the progress of NMEO-OP and related activities.
- (vi) To undertake other works assigned by the Authority and the Technical Officers as and when required.

## 2.3 **Age Limit:**

The age limit of TAs, NMEO-OP will be below 40 years. **Age will be computed as on 31<sup>st</sup> January, 2023.**

## 3. **Remuneration:**

The Technical Assistant (TA) will be engaged on a Consolidated monthly remuneration of Rs.40,000/- plus transport allowance of Rs.2,500/- as per the provisions. He/She will not be entitled for any other allowances. However, he/she will be eligible for TA/DA for undertaking official tours, if any, in connection with the implementation of the scheme as per the provision given in the NMEO-OP: 2021-22 guidelines.

## 4. **Place of posting: DCD, Nagpur.**

## 5. **Period of Contract:**

Engagement of TA under NMEO-OP will be made purely on contractual basis for a period of one year which may be curtailed/extended on the performance of TA and continuation of the Scheme. The engagement will not confer upon the concerned TA any right for regularization of his/her service in the organization or any other agency in future. The engagement of the TA may be terminated by the authority at any time without assigning any notice and any reason even before the expiry of the contract period.

## 6. **Mode of Recruitment:**

The selection of the candidate will be made on the basis of an interview/personal talk by the Selection/Expert Committee constituted for the purpose by the Competent Authority.

7. The eligible and interested candidates may send their duly signed bio-data along with relevant certificates of education & experience within 30 days from the date of publication of this advertisement in the Employment Newspaper.

8. **Special Condition:** Any other condition specific to the Crop Directorates.

**Note: No TA/DA will be paid for attending the interview.**

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**Format of Application for engagement of Technical Assistants on contractual basis under National Mission on Edible Oils – Oil Palm (NMEO-OP) scheme in Directorate of Cotton Development, GOI, Nagpur during 2023-24**

**Post Applied for:** \_\_\_\_\_

1. Name of the Candidate (in Block letters) : .....

2. Father's/ Husband's Name : .....

3. Address for Correspondence : .....

Pin Code: .....

E-mail : .....

Mobile No.: .....

Affix signed  
Passport size  
Photograph

4. Permanent Address : .....

Pin Code: .....

5. Nationality & Religion : .....

6. Date of Birth (D/M/Y) : .....

7. Age (as on 31.01.2023) : ..... Yrs. .... Month(s) ..... Day (s)  
(Attach attested/self-attested copy of proof of Date of Birth.)

8. All Educational/ Other Professional Qualifications/ Training Courses etc. (Starting from 10<sup>th</sup> Standard onwards & attach self-attested copies of degree & other certificates in support of the claims).

Exam Passed/ Degree/ Training	Year of Passing	Division/ Grade % of Marks	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialization

9. Details of experience/ employment (if any) in chronological order (Attach self-attested copies of certificates in support of the claims):

Sl. No.	Organization/ Institute	Post held	Part time/Contract Basis/Ad-hoc/Regular/Temp./pmt	Exact dates to be given (indicating day, month & year)		Total Period of work	Scale of Pay	Brief nature of Duties performed (Attach extra sheet, if required)
				From	To			

10. Do you possess knowledge of computer application? : (Yes/No) .....  
(Attach self-attested copy(ies) of certificate(s), if any)

11. Complete Postal address of the present employer: .....  
(Wherever applicable) .....  
.....

12. Any other relevant information (attach extra sheets & also attach self-attested copies of certificates, if any):

- Details of enclosures: (i) .....  
(ii) .....  
(iii) .....  
(iv) .....

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the authorities, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head of Office/Deptt. in writing that I am applying for this post (if already employed).

Signature of the candidate:

Name of the candidate:

Date:

Place:

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